



SECRETARY OF THE AIR FORCE  
WASHINGTON

March 17, 1998

MEMORANDUM FOR LT GEN MUELLNER  
MRS DRUYUN  
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SUBJECT: Further Assignment of Responsibilities in the Absence of an  
Assistant Secretary for Acquisition

This memorandum supersedes my memorandum on this same subject of  
23 February 1998.

I will retain the authorities and duties of the Air Force Acquisition  
Executive (SAE), Senior Procurement Executive (SPE) and Head of Contracting  
Activity (HCA) for Air Force acquisition programs, except as delegated below. Lt  
Gen George Muellner, Principal Deputy Assistant Secretary of the Air Force,  
Acquisition, and Mrs. Darleen Druyun, Principal Deputy (Acquisition and  
Management), will report directly to me.

Lt Gen Muellner will assume primary responsibility for the day-to-day  
operation of the Office of the Assistant Secretary, Acquisition and will assume  
the authorities and duties of the Chief Information Officer for the Air Force. He  
will be responsible for budget, funding, and resource matters, and will  
represent SAF/AQ on the Air Force Council. The Mission Area Directors and  
Designated Acquisition Commanders will report to him. He will also be  
responsible for science, technology and engineering; special programs; and  
program integration, and will execute all other duties performed by the  
SAF/AQ except to the extent I have retained such duties or such duties are  
delegated to Mrs. Druyun by this Memorandum. The functional area managers  
for matters for which Lt Gen Muellner has responsibility will report to him.  
AF/SC will continue to function as the Deputy CIO.

Mrs. Druyun will assume responsibility for oversight and execution of  
Program Executive Officer (PEO) programs. The PEOs and Deputy Assistant  
Secretary for Contracting will report to her. She will continue to chair all  
Acquisition Strategy Panels and will chair all Acquisition Portfolio Reviews of  
PEO programs; she will also act as the Source Selection Authority (SSA) for all  
procurement actions that require an SSA at the SAF/AQ level. Mrs. Druyun

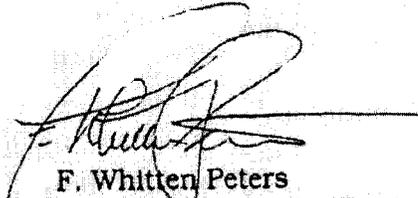
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will have primary responsibility for all matters relating to public-private competitions at Air Force depots, and the Director of Depot Maintenance (AQD) will report to her. She will retain her duties as Chair of the Air Force Acquisition Professional Development Council, the Air Force Contract Adjustment Board, the Civilian Appraisal Quality Review Committee, and the Independent Research and Development Council.

Lt Gen Muellner and Mrs. Druyun should refer to me those acquisition matters that by law or regulation must be acted upon by the SAE, the SPE, the HCA or an Assistant Secretary or by a Presidential Appointee confirmed by the Senate.

Lt Gen Muellner and Mrs. Druyun will jointly work new acquisition management policy initiatives, including acquisition reform.

I am grateful to each of them for their willingness to undertake these expanded responsibilities, and hope that each of you will give them your full support.

A handwritten signature in black ink, appearing to read 'F. Whitten Peters', with a long horizontal line extending to the right.

F. Whitten Peters  
Acting Secretary of the Air Force