

**MINUTES**  
**Defense Acquisition University (DAU)**  
**Board of Visitors (BoV)**

Meeting Date: March 26, 2002

Place: DAU Headquarters, Ft. Belvoir, Virginia, Packard Conference Center

0900 – **Welcome** – Dr. Ron Fox, Chairman, opened the meeting by welcoming all present. Mr. Frank J. Anderson, Jr., DAU President, also provided welcoming remarks and thanked everyone for attending.

0905 - **Program Management Curriculum Modernization Status** – Mr. Chuck Cochrane, Director, Program Management, briefed the Board on the status of the reengineered curriculum for the Program Management (PM) Career Field. He began by noting that Monday, March 25, was an historic day for DAU, in that it marked the end of the reengineering phase and the beginning of the implementation phase of the new PM curriculum. The pilot offerings for PMT 352 and the resident portion of PMT 401 began on March 25, with a balanced and realistic mix of military and civilian participants and industry representation.

The content of the new curriculum is deliberately designed in modules, for the purposes of refresher training and easy migration to the Continuous Learning Center (CLC) website. This will facilitate maintenance of both the curriculum and the CLC. Employees at all levels need continuous learning, but it is especially important that seasoned acquisition professionals take advantage of these opportunities.

DISCUSSION: In light of the aging workforce, and the resulting increase in new hires in Level II or III positions, we are facing a dilemma. New hires from Industry may have strong backgrounds in Program Management, but not be familiar with Defense programs or the Defense culture. How do we enforce our heretofore stringent prerequisite rules with these kinds of employees? An action item was generated for Industry Members to e-mail Mrs. Richbourg their thoughts on how to handle this dilemma.

1005 – **Contracting Curriculum Modernization Status** – Ms. Linda Neilson, Director, Contracting, presented a briefing on the reengineering of DAU's Contracting curriculum. At the request of Ms. Dee Lee, Director of Defense Procurement and Functional Advisor to DAU for the Contracting Career Field, DAU began with a clean slate, versus modifying or updating the existing curriculum. In accordance with DAU's Performance Learning Model, the contracting curriculum is being redesigned as an integrated curriculum, rather than a series of sequential but non-integrated courses. The career field's overarching requirements were thoroughly examined before specific course development began.

The curriculum--once blue-printed on the process, or technical aspects, of contracting--now includes business competencies, such as macro financial ramifications, cash flow/ROI, communications, leadership, and resolution. Also, DAU is endeavoring to find the right

balance of distance learning and resident training at all three certification levels, to include targeted electives at each level. In an effort to maximize efficiency, DAU is striving to create dual-use course modules.

**1050 – Curricula Development and Support Center (CDSC)** – Mr. Bill Eric, Director, CDSC, presented the Board an overview of the role and functions of the new CDSC. He explained that the Program Directors for each career field will reside here at DAU Headquarters in order to work closely with the Functional Integrated Process Teams (those who define the competency requirements), generally located in the Washington DC metropolitan area. Similarly, DAU campuses have been geographically located near the primary customers, in order to identify their respective needs through performance support and research, and deliver the curricula accordingly.

E-Learning is not only serving as a method of expedient delivery, but is also playing a role in the development and reengineering of the total curriculum. As the e-Learning team pulls together information from internal reviews, external reviews, and subject matter experts to design distance learning products, it is simultaneously identifying topics that can and should be modularized for dual use. This process helps program directors in each career field design their respective curriculum modules in such a way that the modules can be used in other curricula as well, streamlining development and maximizing delivery.

The restructuring of the Program Management and Contracting curricula is just the beginning. DAU will apply the same reengineering concepts to the curricula for Logistics; Information Technology; and Systems Planning, Research, Development and Engineering. DAU is hoping to enjoy the same outstanding support for these curricula as it received with the restructuring of the Program Management curriculum. In identifying and using lessons learned, DAU will seek out and accept offers of help from practitioners in program offices.

**1140 – Lunch**

**Action Items:**

1. Dr. Fox asked the BoV Members from Industry to e-mail Mrs. Richbourg with their suggestions how to assess mid-level and high-level direct hires from Industry into the DoD acquisition, technology, and logistics workforce at Level III positions even though they have not been certified at DAWIA Levels I and II.

DUE: 14 June 2002. [BoV members send to donna.richbourg@osd.mil]

2. Mr. Erie will arrange a meeting with Mr. Gallagher to discuss research.

DUE: 14 June 2002. [Bill Erie/Jim Dobbins, CDSC]

3. DAU will provide the Board Members a job description for their use in helping to identify potential adjunct faculty members.

DUE: 14 June 2002. [Rich Reed, Provost]

4. For the next BoV meeting, DAU will present an expanded contracting curriculum briefing emphasizing acquisition of services and how contracting will integrate with program management in the PMO. [Bill Erie/Linda Neilson, CDSC]

DUE: 20 June 2002.

The next DAU Board of Visitors meeting will be June 20, 2002, at Fort Belvoir.

DECISION:

Approved: \_\_\_\_\_  
Chairperson, DAU Board of Visitors

Date: \_\_\_\_\_

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**BoV**

Mr. Pete Adolph  
Dr. Ronald Fox  
Mr. Jim Sanford

Mr. Stephen Ayers  
Mr. James Gallagher

Mr. Peter DeMayo  
Mr. Steve Mercer

Absent: LTGEN Thomas Ferguson, Mr. Eric Levi, Mr. Robert Murray

**DAU**

Mr. Frank Anderson  
Mr. Dave Fitch  
Mr. Joseph Johnson  
Mr. Rich Reed  
Mr. Andy Zaleski

Ms. Kelley Berta  
Mr. Jerry Guiton  
Mr. James McCullough  
Mr. Tim Shannon

Mr. Gerald Emke  
Ms. Meg Hogan  
COL(P) Jamey Moran  
Ms. Barbara Smith

**DoD**

COL Mary Fuller  
Ms. Donna Richbourg

Lt Col Scott Harwood  
Dr. Jerome Smith

Dr. James McMichael