

MINUTES
Defense Acquisition University (DAU)
Board of Visitors (BoV)
January 15, 2003
DAU South Region Campus
Huntsville, Alabama

Welcome – Mr. James McCullough, Dean, DAU South, welcomed everyone to Huntsville for the first DAU Board of Visitors (BoV) meeting to be held at a regional campus site. Dr. Ron Fox, Chairperson, thanked all BoV members, DAU personnel and visitors for attending.

Mr. Anderson provided a summary of the University's transformation activities during 2002, to include reorganization, re-engineered curricula, establishment of strategic partnerships, expanded distance learning and continuous learning opportunities, centralization of curriculum development, and implementation of contribution-based personnel management systems. Mr. Anderson also discussed the four Corporate University Best In Class awards the University had been presented at the Corporate Universities Week in October 2002.

As the transformation continues in 2003, DAU looks ahead to process improvement and streamlining; cost- and data-driven decision making; energizing the e-Learning environment; and initiating Rapid Deployment Training.

Mrs. Richbourg visited a customer in the Huntsville area prior to the meeting, and was pleased to relay that the DoD AT&L workforce is very happy to have DAU accessible on a regional basis.

Course Evaluation – Ms. Linda Neilson, Chief Learning Officer, briefed the Board on the process and software tool DAU has adopted for the evaluation of course content and delivery. Following the Kirkpatrick Model, DAU will evaluate courses as follows:

Level I – feedback form completed by each student;

Level II – student tests;

Level III – directly contact the student and his/her supervisor for input on what impact the training has had on the student's performance 60-90 days after returning to the workplace; and

Level IV – how has the student's training improved the effectiveness of the organization?

Course Evaluation is essential to DAU and will provide the means to determine the "health" of a course immediately at the end of one offering, ideally enabling the faculty and staff to make improvements prior to the next offering.

DAU South Briefing and Tour – Mr. James McCullough, Dean, DAU South, provided a briefing, a tour, and a demonstration of a new automated tool for classroom testing. Mr. McCullough identified the customers DAU South is serving, described the region's outreach and performance support efforts, and discussed the establishment of several strategic partnerships within the region. DAU South conducted the first PMT 352 class to be taught at a regional campus – this is a significant example of both effective regional customer support and travel cost avoidances.

Mr. McCullough then guided the group on a tour of the facilities, to include the interactive high-tech classrooms, conference and break-out rooms; and the e-learning Resource Center. DAU South staff members offered a demonstration of the iRespond Rapid Scoring System which provides instructors with real-time testing and assessment results and actionable reports for use in making instructional, data-driven decisions.

Mr. McCullough invited several Program Executive Officers from within the South region to attend a portion of the BoV meeting. A representative of each gave a brief testimonial to the benefits of the regional concept for the DoD AT&L Workforce members.

DAU Cost Management System – Mr. Mark Whiteside, Director, Performance and Resource Management, presented an overview of the cost management system DAU is now implementing. Cost Management is an integral part of the University's broader strategic planning and performance reporting system.

In Fiscal Year 2002, DAU deployed new software to help determine the most efficient training travel scheme. Distance Learning is also helping to avoid travel costs enabling DAU to internally finance course development and curriculum re-engineering.

The process being implemented in FY 03 will link the budget, time accounting, performance measurement, and cost accounting tools into an integrated system that will support the DAU Strategic Goals and provide real data to manage performance and operate more efficiently.

Action Items:

1. The next DAU Board of Visitors meeting will be a two-day event. Day I, April 15, 2003, will be a full-day orientation for incoming BoV members. Current board members are welcome to attend the orientation day, but their attendance is not required. Day II, April 16, 2003, will be the standing BoV meeting for all current and incoming members. A social hour and dinner will be held on the evening of April 15 for all. This meeting will be conducted at DAU Headquarters, Fort Belvoir, Virginia. The DAU Protocol Office will make travel arrangements for Board members as usual.
2. DAU Systems Engineering faculty will meet with Mr. Adolph to discuss the T&E curriculum. Faculty should identify opportunities and means for fostering collaboration as well as updating the curriculum to reflect developmental testing changes resulting from the implementation of evolutionary acquisition.
3. Mr. Anderson and Mr. DeMayo will discuss the idea of establishing an Industry chair, similar to that within the Executive Institute, at each region and will identify industry associations that may support the effort.
4. The DAU Lessons Learned strategy and direction should be briefed at the next BoV meeting. Members should contact Mr. Anderson with their ideas on what facets they would like to see included.
5. The DAU alternate certification program will be briefed at the next BoV meeting.

DECISION:

Approved: _____
Chairperson, DAU Board of Visitors

Date: _____

ATTENDEES
Defense Acquisition University (DAU)
Board of Visitors (BoV)

Meeting Date: January 15, 2003

Meeting Place: DAU South Region Campus, Huntsville, Alabama

BoV Members

Dr. Ronald Fox
Mr. Pete Adolph
Mr. Stephen Ayers
Mr. Peter DeMayo

Mr. James Gallagher
Mr. Eric Levi
Mr. Jim Sanford

Absent:
Mr. Steve Mercer
Mr. Robert Murray

DAU

Mr. Frank Anderson
Ms. Kelley Berta
Mr. Gerald Emke
Mr. Bill Eric
Mr. Dave Fitch
COL Ron Flom
Mr. Jerry Guiton

Mr. George Hankerson
Dr. Chris Hardy
Ms. Meg Hogan
Mr. Joseph Johnson
Mr. Russ Lenz
Mr. James McCullough
Ms. Linda Neilson

Mr. Dave Scibetta
Mr. Tim Shannon
Ms. Barbara Smith
Mr. Ron Stump
LtCol Caise Vickery
Mr. Mark Whiteside
Mr. Andy Zaleski

DoD

Ms. Chris Stelloh-Garner
CAPT Alan Moser
Ms. Maxine Maples
Mrs. Donna Richbourg
Mr. Ric Sylvester

Visitors:

Dr. Shelba Proffitt, Dep PEO, Air &
Missile Defense
COL John Smith, Chief of Staff,
AMCOM
Mr. John Sunberg, Dep PM (Unmanned
Airborne Vehicle)
Ms. Elizabeth Wise, Bus Mgt Dir
for PEO, Tacticle Missiles